

Using Information For Decisions

Course length: 4 hours*

Course Code: 100594BT018

This course will help you to evaluate information and use it as a basis for taking sound business decisions.

Benefits for the Learner

When you are preparing to make a decision, you can be influenced in different ways or distracted by what's happening around you. By adopting a more structured approach to decision making, you can ensure that you stay on course and take all the necessary factors into consideration.

The 5C process explored in this course – Consider, Consult, Crunch, Communicate, Check – will help you to weigh up the pros and cons before you take a decision and to implement your chosen course of action effectively.

Benefits for the Business

Your managers need to be able to take well-informed, logical business decisions. Knee jerk reactions, poorly thought through decisions, short-sighted judgements and straight indecisiveness can all put your business at risk.

This course gives your managers a new range of practical tools to help them to take and implement well-informed business decisions.

What You Get From This Course

Having completed this course, you will be able to:

- Take a logical and structured approach to planning and implementing decisions
- Evaluate the options available and choose the best one
- Implement decisions effectively

What Does the Course Cover?

- The 5C model for making effective decisions

How Long Does the Course Take?

You can work through this course at your own pace. It should take you around 4 hours to complete.

*Courses are accessible for six months from the date of purchase.