

Implementing Change

Course length: 4 hours*

Course Code: 100594BT011

This course will help you to manage a programme of planned change in the workplace.

Benefits for the Learner

This course looks at the challenges of implementing change – and how to manage and motivate a workforce that may be sceptical or fearful of change.

You'll explore all aspects of successful change management, from selecting a project team and devolving responsibility to monitoring and communicating progress. You'll also discover the importance of flexibility during a change process and ways to revise a plan during implementation to ensure business objectives are met.

Benefits for the Business

Change is inevitable in today's fast moving business environment – the challenge to any organisation is to maximize the effectiveness of change and minimise disruption within the workplace.

The ability of managers to plan, prioritise, manage risk, motivate and communicate your vision could mean the difference between success and failure for a programme of change. This course delivers the skills managers need to implement a reorganisation, restructure or programme of major change successfully.

What You Get From This Course

Having completed this course, you will be able to:

- Organise and coordinate the work needed to achieve planned change
- Drive change programmes forward
- Monitor progress towards change
- Adjust plans to take account of unforeseen events

What Does the Course Cover?

- Organising resources and activities
- Monitoring and controlling progress
- Revising and re-scheduling plans

How Long Does the Course Take?

You can work through this course at your own pace. It should take you around 4 hours to complete.

*Courses are accessible for six months from the date of purchase.